

**The Minutes of the Board of the**  
**Dubois County Airport Authority**  
**June 9, 2025**

The regular monthly meeting of the Board of the Dubois County Airport Authority was held at the Huntingburg Airport Terminal building on Monday, June 9, 2025. Members present were Mary Beckman, James Hunsicker, Rick Mann, Jay Maxey. and Ken Schnaus. Absent was Michael Cummings. Also in attendance was Travis McQueen, Airport Manager; Phil Schneider, Attorney; and Steve Oser Admin Assistant.

President Hunsicker called the meeting to order at 5:30 pm. The Minutes of the May 12, 2025 meeting were reviewed. Upon Motion by Schnaus, seconded by Maxey, the minutes were unanimously passed.

**Manager's Report**

- Huntingburg Police Department, Brad Kramer we present to introduce an option to allow Safety lessons for Fire Arms at the Firing Range.

**Motion** A Motion was made by Mann for Board Approval to allow Safety lessons for Fire Arms at the Firing Range, seconded by Maxey. Motion Passed.

- A letter was sent to MSC with Jims' signature which they desire to work with Nick and us in resolving the future of our runway, meeting tomorrow at 10am.
- 5/19/25 - Discovered a variety of threshold and 2 runway lights OTS. They have been sent away for warranty work from the OEM, Discovered the Taxiway Lighting Power Inverter was OTS, the installation org (AFC) has been notified and working to resolve the issue. INDOT Office of the Aviation brought down 2 Engineering Interns for an airport tour while they conducted their annual airport inspection. Chief Engineer, Mike Buening was on site and very appreciative of our grand tour of the airport and what/how we do things.
- On 5/28/25, Local LEA had EVO training, took deliveries of timber for the Terminal, Office needed the AC coils and compressor replaced with Jims' OK for less than \$5k project, completed today.
- Allie St. Germin, with Sen. Todd Young's office stopped by on 6/5/25 for a quick tour and update, asking for our concerns or any assistance they could provide. I suggested that if we could find additional financial assistance for the FJTB that would enable our financial outlook for be better and also asked about our annual meeting.
- Lease negotiations are underway with JET/DCFS committee met at 4pm on 6/9/25 to discuss next steps, with Nick's input.
- Aviation Indiana Quarterly meeting was packed full of INTEL. Huge difference going from 5,500 to 7,000 feet runway that attracts larger jets that fly further and sell additional fuel including international flights. Funding matrix changes with the FAA - airport receives additional annual funds. We need to start planning for 7,000 ft RWY.
- Attended the 1<sup>st</sup> Tuesday at WestGate (Crane). I would encourage our future into the engagement of Crane' growth.
- We had a minor maintenance issue with our N8479F aircraft that was resolved on 6/2/25.
- On 5/20<sup>th</sup>, NE Dubois School, sent their 51 kindergarteners down that allowed the students to climb into our Piper Warrior and Cessna to take pictures and be introduced to Aviation.

- I attended 7 graduation parties over the last two weekends, of students from our Aviation program.

### **Engineer's Report** (Nick Kowalkowski )

- **Project Update: (Todd Hopf)**
  - Glu-Lam beams and columns started going vertical!!
  - WB Koester constructed earthwork for terminal access road.
  - WB Koester completed storm drainage and structures near the pond as well as in retention area.
  - Mt Carmel stabilized areas of the access road.
  - Shue Well Drilling completed geothermal drilling.
  - Huntingburg Machine Works began connecting geothermal wells to the building.
  - Bartley-Perigo completed CMU restroom walls with WB pouring the concrete roof. It is a sealed safe room shelter now.
  - WB Koester to topsoil site in preparation for seeding.
  - Gasser Electric to begin fiber work.
  - Seufert to begin sheer wall framing.
  - JH Rudolph to begin asphalt binder on access road ideally this week.
- **Financial:**
  - INDOT State Apportionment Funding update. The HNB project remains high on INDOT's priority list. The final bid openings for the state's priority projects are scheduled for tomorrow, and INDOT anticipates having final funding figures by the end of the week, which will provide clarity on the remaining available funds for our terminal building project.

### • **Authorization Requests/Change Orders:**

**Motion** A Motion was made by Mann for Board Approval of the Access Drive Stabilization, Electrical Service Fee, and Door Access Bollards / ADA Button, seconded by Schnaus. Motion Passed.

**Motion** A Motion was made by Maxey for Board to Approve Weddle Bros Grp Invoice# 7 for \$623,122.92 and Authorize Woolpert to file FAA Request for Reimbursement, seconded by Beckman. Motion Passed.

**Motion** A Motion was made by Maxey for Board to Approve Woolpert, Inc Invoice# PTIN0040135 for \$17,898.50, seconded by Schnaus. Motion Passed.

### **Other Business - Jim**

- Introduced signing up a New Insurance Policy Option with United Health which is an Increase of Out of Network coverage for the employees. The rest of the coverage remains the same as was in the past.

**Motion** A Motion was made by Mann for Board Approval to select the New Option with United Health Policy including Vision and Dental, seconded by Maxey. Motion Passed.

- Jim offered to Donate his side by side to the airport with a value of \$3,000.

**Motion** A Motion was made by Mann for Board Approval to accept the side by side for Jim's Donation, seconded by Maxey. Motion Passed.

**Claims** A Motion was made by Schnaus to approve the Claims Register, seconded by Beckman. Motion Passed.

**Adjourn** A Motion was made by Beckman to adjourn, seconded by Schnaus. Motion passed.

Meeting adjourned at 6:40pm.

Respectfully submitted,

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Jay Maxey, Secretary

Approved:

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James Hunsicker, Presiding Officer