

**Minutes of the Board of the  
Dubois County Airport Authority  
November 14, 2011**

The regularly scheduled monthly meeting of the Board of the Dubois County Airport Authority was held at the Huntingburg Airport on Monday, November 14, 2011, at 5:30 p.m. Members present were: Raymie Eckerle, David Drake, Harvey Berger, Mike Cummings, Brett Yourgans, and Bob Duncan. Also present were Travis McQueen, Airport Manager, Linda Steckler, Administrative Assistant, and Phil Schneider, Airport Attorney.

**Minutes:** The minutes of the October 10, 2011, meeting of the Board were reviewed. Harvey made a motion to approve the minutes. Mike seconded the motion, and all approved.

**Airport Manager's Report:**

DCFS Fuel Report. Graph was distributed showing monthly fuel purchases. Six of eight spots have been filled for ground school starting in January.

Transportation Research Board Webinars. Travis has participated in two of these and has a third scheduled for December 5. The topic is Small Airports: Practical Guidance for Survival. He invited all Board members. It is a free presentation via an webinar.

Airport Website. Travis reported that Josh Houchin of Ideafusion Media has created the CMS framework for the website. They are in the process of moving content over to it. Travis expects the process to take another month and half. They are still waiting to hear back on huntingburgairport.org.

SBOA Audit. The audit is now complete. A copy of the report is available online. A hard copy is also available in the office. Phil noted that the report disclosed no material items that warranted comment.

FAA Conference. Travis attended the FAA Great Lakes Conference on November 1-3. Bob also attended. Travis encouraged more Board members to attend in the future. Presentations can be seen online at [http://www.faa.gov/airports/great\\_lakes/airports\\_news\\_events/2010\\_conference/schedule\\_presentations/](http://www.faa.gov/airports/great_lakes/airports_news_events/2010_conference/schedule_presentations/).

Insurance. Travis is currently going through renewals with Mark Williamson of ONB insurance.

Shovel Ready Application. Was submitted by the Sept. 23 deadline. There might be a bit of a delay hearing from them because of a change in personnel.

Public Engagement Report. Travis has a boy scout troop coming tomorrow with Dr. Ryan Sherer to tour the Airport. He thanked Dr. Jon Lowery for helping with the tour. On November 10 at 9:00 p.m. HNB Terminal hosted a webinar called "All About Annuals". Also, on October 22, HNB Terminal hosted a "Boy Scout Day". Approximately 50-60 people attended. An article appeared on the Dubois County Free Press website.

Hanger 3 Lease. Is now being leased to DCFS for \$100/month + 15% of gross revenue on a month to month basis. They have no planes in the hangar right now. Travis knows of no other interest in the hangar. It was decided to continue as is.

VOR/DME. Previous interest in purchasing is no longer there.

**Engineer's Report:**

Chris Snyder and Alan Gomez (HNTB engineer for INDOT) attended via phone. Bob gave an update on what happened since the last meeting. It was hoped that the Board could vote tonight on a preferred and secondary alternative choice, but questions raised to the FAA about the alternatives were forwarded to the FAA's Washington office, and no answers have been received yet. The questions concern the runway protection zones and funding of new buildings to replace those lost in the different alternatives. They are hoping to hear something before the end of the year.

**Report of Committees:** None.

**Other Business:** None.

**Attorney's Report:** None.

**Fixed Base Operator's Report:** None.

**Public Comments:** Questions were answered from several visitors about the alternatives and the process.

**Claims:** The claims register was approved by a motion from David, seconded by Harvey, and approved by all.

**Adjournment:** Mike moved that the meeting be adjourned. Bret seconded the motion, and all agreed. The meeting was adjourned at 6:20 p.m.

**Guests:** Guests present were Mel Menke, Mike Schmidt, Dave Pund, Terry Tanner, Leroy Bartelt, Angie Hasenour, Rob Begle, Norbert Begle, Larry Feldmeyer, Martha Feldmeyer, Jan Weyer, Jonathan Lowery, Clara Lyons, and Joyce Eastwood.

Respectfully submitted,

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Secretary

Approved:

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Presiding Officer

**2011 Resolutions and Ordinances:**

Resolution 2011-01 Execution of Contract with City of H'burg for Police, Fire, etc. Protection

Resolution 2011-02 Transfer to Rainy Day Fund

Resolution 2011-03 Authorization to Transfer Funds to German American Bank

Ordinance 2011-04 Salary Ordinance for 2012

Ordinance 2011-05 Budget 2012