

**Minutes of the Board of the
Dubois County Airport Authority
October 10, 2011**

The regularly scheduled monthly meeting of the Board of the Dubois County Airport Authority was held at the Huntingburg Airport on Monday, October 10, 2011, at 5:30 p.m. Members present were: Raymie Eckerle, David Drake, Harvey Berger, Mike Cummings, and Bob Duncan. Also present were Travis McQueen, Airport Manager, and Phil Schneider, Airport Attorney.

Minutes: The minutes of the September 12, 2011, meeting of the Board were reviewed. Harvey made a motion to approve the minutes. Raymie seconded the motion, and all approved.

Airport Manager's Report:

DCFS Fuel Report. Graph was distributed showing monthly fuel purchases. Averaging about 2700 gallons of Jet A and 580 gallons of 100LL.

DCFS Ground School. DCFS will begin advertising in November for the next round of flight training that will begin after January 1.

New Signs at Airport. Travis distributed pictures of the new signs that have been put up to direct pilots as they come off the runway. Good job by Hank's Sign Shop.

Hasenour Note Payment. Received on October 7. Next payment due Dec. 1.

VOR/DME. Travis received a call from an Edgar Holland last week asking if he could purchase one shelf from the VOR/DME for \$1,000. DCAA had previously been decided to only sell the unit as a whole for a minimum of \$3,000. He was not interested in buying the whole unit. He asked Travis to approach the board to see if they would reconsider. After discussion, it was decided to offer the whole unit to him for \$2,000. If he still was not interested, then Travis should go ahead and sell the shelf for \$1,000.

AAI. Travis gave testimony with Doug Bawel (Jasper Engines) on September 20 to an Indiana House Committee hearing regarding dedicated aviation funding at the request of AAI. He felt it was well received. He also reminded the board that the annual AAI conference starts tomorrow, October 11, in Plymouth, IN. Travis will be attending.

Brunsmann Lease. Travis spoke with Donovan Brunsmann on October 6. He indicated that he had a different view of the 1995 court ruling. Travis suggested that his attorney get in contact with Phil to sort out the issue.

Airport Website. Travis reported that Josh Houchin of Ideafusion Media is beginning work on the website. He expects the process to take a couple of months. PSCI will host the website. It won't be known until November 16th if huntingburgairport.org is available for use. Travis did find out that the software is not a proprietary software but is an open source type of software called Word Press, which he found is pretty common.

SBOA Audit. The audit is now complete. A public report will be available in a couple of months. Per request from David, Travis distributed his plan to correct the items the auditor included in her report.

FAA Conference. Travis will attend the FAA Great Lakes Conference on November 1-3. He extended an invitation to board members to attend.

Shovel Ready Application. Was submitted by the Sept. 23 deadline. Travis thanked Mike Cummings, Nick Stevens, Andy Kippenbrock, Jim Dinkle (DCADC) and Jim Hunsicker for their help in processing the paperwork. Mike also thanked Woolpert for their help. Results should be received on November 18.

Public Engagement Report. Travis is working with HNB Terminal to bring a group of Boy Scouts into the airport on Oct. 22. A second group of Boy Scouts will be coming for a tour in the next couple of weeks with Dr. Ryan Sherer. The webinar was viewed on the big screen TV on Sept. 15. Thirteen people attended.

INDOT Grant. Was presented for Bob to sign.

Engineer's Report:

Chris gave a quick overview of the three alternatives #15, #16, and #17, and the variations (A) of each one. He is recommending to carry forward #15, #16A, and #17A. He is not eliminating the others, but their impacts are higher. Chris will forward these six plans to the FAA and INDOT with a short letter. He would like to get a response from them as soon as possible so that the board can decide on a preliminary and secondary alternative by the next meeting.

Chris presented an invoice from Woolpert for the Phase 1 Site Assessment on the Shovel Ready application in the amount of \$4,280. Harvey made a motion to approve the invoice for payment. Mike seconded the motion. All approved.

Report of Committees: None.

Other Business: None.

Attorney's Report:

Adoption of Ordinance 2011-04: 2012 Salary Ordinance. Mike made a motion to approve Ordinance #2011-04. Harvey seconded the motion. All approved.

Adoption of Ordinance 2011-05: 2012 Budget Raymie made a motion to approve Ordinance #2011-05. Harvey seconded. All agreed.

Fixed Base Operator's Report: None.

Public Comments: None.

Claims: The claims register was approved by a motion from David, seconded by Mike, and approved by all.

Adjournment: Harvey moved that the meeting be adjourned. Raymie seconded the motion, and all agreed. The meeting was adjourned at 7:00 p.m.

Guests: Guests present were Bill Stratman, Nancy Stratman, Terry Tanner, Jim O'Neal, Rob Begle, Mel Menke, Leroy Bartelt, Angie Hasenour, and Mike Schmidt.

Respectfully submitted,

Secretary

Approved:

Presiding Officer

2011 Resolutions and Ordinances:

Resolution 2011-01 Execution of Contract with City of H'burg for Police, Fire, etc. Protection

Resolution 2011-02 Transfer to Rainy Day Fund

Resolution 2011-03 Authorization to Transfer Funds to German American Bank

Ordinance 2011-04 Salary Ordinance for 2012

Ordinance 2011-05 Budget 2012