

**Minutes of the Board of the
Dubois County Airport Authority
August 8, 2011**

The regularly scheduled monthly meeting of the Board of the Dubois County Airport Authority was held at the Huntingburg Airport on Monday, August 8, 2011, at 5:30 p.m. Members present were: Raymie Eckerle, David Drake, Harvey Berger, Mike Cummings, and Bob Duncan. Also present were Travis McQueen, Airport Manager, Phil Schneider, Airport Attorney, and Linda Steckler, Administrative Assistant.

Minutes: The minutes of the July 11, 2011, meeting of the Board were reviewed. Harvey made a motion to approve the minutes. David seconded the motion, and all approved.

Airport Manager's Report:

Change in Procedure for Public Comments. In an effort to better communicate in a respectful manner, anyone wishing to speak at this monthly meeting will be required to sign up ahead of time on a supplied "Agenda" sheet. The president will recognize those wishing to speak at the appropriate time. Also, if anyone would like a question answered, it must be requested in writing. This includes questions for INDOT.

Plan for Signs at Airport. DCFS and DCAA have come up with a plan for new signs at the Airport that will assist pilots not familiar with the Airport by directing them to the FBO, fuel, restrooms, etc. Expecting to have signs up in three to four weeks.

West Humer Hangar Lease. Proof of insurance was received.

OshKosh. Travis distributed a listing of over 130 contacts made at Air Venture. He is currently working with Jim Dinkle of DCADC to come up with a marketing package to send to some of these contacts. He is anticipating site visits and so asked for Board member assistance when these are scheduled. He reported that there were over 540,000 people in attendance, with 66 countries being represented. He personally spoke to representatives from China, Czechoslovakia, New Zealand, and Australia. Total expenses for 5 days at OshKosh were \$450.

Work Plan. Travis is open for input on the 3rd quarter work plan. He thanked the Board for feedback given to date.

Airport Website. Travis checked with PSCI about a website. They no longer build websites. They recommended a few vendors that could build one. They reviewed the Airport's current service. For a small upgrade (\$56/month), they could host a website and supply 7X the current internet speed. Travis

recommends going through the Request for Proposal (RFP) process to get proposals from local companies to build a website and then have a committee review the proposals and select the best one. Committee members will be Bob and Mike. Mike suggested starting a Facebook page and linking to other entities.

HNB Terminal. Held their first public function on July 16. Pictures were being shown on the TV screen. Over 20 people attended with only word of mouth advertising. Travis distributed a copy of an article on the event on the Dubois County Free Press website (DCfreeP.com). Also showing on the TV screen were pictures of planes that landed at the Airport in the last 30 days. Travis pointed out an Air Ambulance jet that picked up a girl from an ambulance to transport to a hospital. He will try to continue this monthly so everyone can see the traffic that comes in and out of this airport.

Aviation Economic Impact Survey. Has been sent to all tenants. Travis will monitor the feedback returned by tenants over the next couple of weeks and follow up with those who do not return it.

2012 Budget. Travis presented the Airport's 2012 proposed budget to the Dubois County Council on August 2. He will present it to the Huntingburg Common Council on August 16. Comments received were the same as what was in the paper. A copy of the article was distributed. Salaried employees will be given a \$700/year raise. Hourly full time employees will receive a 35 cent/hour raise.

Shovel Ready Site. Travis is working with Mike and DCADC on processing paperwork to apply into IEDC's "Shovel Ready" program. Regardless of runway configuration, the Airport will have acreage available for development. This program will advertise the available land. There is grant money available for reimbursement of the required Phase I Environmental study and any other qualified costs.

Public Engagement Report. Travis attended a July 20th meeting at Woolpert that was requested by the Office of Aviation. He distributed minutes from that meeting. He also met with IEDC/DCADC to discuss the Shovel Ready program and other economic development initiatives.

Engineer's Report:

Chris Snyder summarized the activity of the Environmental Assessment since last month's meeting. Four main alternatives were discussed last month: 927, 523, #15, and #17. The Board decided to wait on the FAA's comments before making any final decisions. Comments were received but were short. They asked for a more visual format so everyone could better understand the alternatives. They also voiced concern about the central portion of the runway protection zone on Alternative #17. Shortly after these comments were issued, the FAA was put on a two week furlough because of funding cuts.

Therefore Woolpert was not able to contact the FAA and discuss their comments until today via email. Their response to the question of modifying the standard for the central portion of the RPZ for Alternatives #15, #16, and #17 was that it could be open for discussion but would be a BIG hurdle. Chris' interpretation of this answer is that they might as well have said it can't be done. It would take an extreme amount of work to justify the modification. Alternative #17 has a severe violation of the central portion of the RPZ. Alternative #16 is not as extreme and could be modified. The closest alternative that would allow 231 and 200 to remain as they are is Alternative #15. Chris' recommendation is to pick 2 or 3 alternatives to move forward with. A discussion of the alternatives followed. Mike Schwenk from Jasper Engines read a letter from Doug Bawel and JET's Board urging the DCAA Board to stick with the original 927 configuration. Larry Feldmeyer , representing OFS, echoed JET's recommendation.

David made a motion to approve a grant application in the amount of \$328,727 for completion of the Environmental Assessment. Harvey seconded his motion, and all approved. David then made a second motion to sign the FAA's terms and conditions for the grant. Raymie seconded this motion. All agreed. Harvey made a motion to advance Alternatives #15, #16, and #17 for further study and evaluation by Woolpert. David seconded the motion. Everyone agreed.

Bob wanted to make the Board aware that the FAA requested a telephone conference with him and Travis the day after the July Board meeting. They wanted to make them aware that because of funding issues, construction would not begin as soon as the EIS is complete next year. The project could be tabled for a few years.

Raymie thanked Chris and the Woolpert team for their guidance over the last 10 years.

Report of Committees: None.

Other Business: None.

Attorney's Report:

Budget Levies. Raymie made a motion to approve advertising the 2012 Maximum Budget Levies of \$96,000 for the General Fund and \$72,000 for the Cumulative Building Fund. Mike seconded the motion. All approved.

Fixed Base Operator's Report: None.

Public Comments: Leisa Lowry reported that there were 20-25 people that attended their first event. Breakfast was provided by Old Time Cafe and went real well. Two articles were written on the event; one in The Herald, and one on the D.C. Free Press website. The next event will be an aircraft model building session. They are looking for corporate or individual sponsors for future events. The

refrigerator is being stocked with soft drinks and water on the honor system. They ask that airport personnel remember to close windows and keep the doors locked.

Claims: The claims register was approved by a motion from Harvey, seconded by Mike, and approved by all.

Adjournment: Raymie moved that the meeting be adjourned. David seconded the motion, and all agreed. The meeting was adjourned at 7:45 p.m.

Guests: Guests present were William Stratman, Nancy Stratman, Leroy Frick, Jim Blemker, Cletus Seifert, Candy Neal, Mel Menke, Leisa Lowrey, Mike Schwenk, David Pund, Larry Feldmeyer, Tim Hasenour, Kent Sparrow, Dennis Dearing, Jim Dinkle, Irma Hasenour, Craig Menke, Jim O'Neal, Shane Lindauer, Angie Hasenour, Zach Hasenour, Chris Hasenour, David Ring, Allen Egilmez, and Jason Heile.

Respectfully submitted,

Secretary

Approved:

Presiding Officer

2011 Resolutions and Ordinances:

Resolution 2011-01 Execution of Contract with City of H'burg for Police, Fire, etc. Protection

Resolution 2011-02 Transfer to Rainy Day Fund

Resolution 2011-03 Authorization to Transfer Funds to German American Bank